

**MINUTES OF THE BOARD OF ALDERMEN  
CITY OF BEL-NOR  
November 21, 2016**

The Board of Aldermen of the City of Bel-Nor met in public session pursuant to law at the City Hall, 8416 Natural Bridge Road, Bel-Nor, MO 63121 at 7:30 p.m. November 21, 2016. Following the Pledge of Allegiance, the roll was called and the following members were present: Alderman Hook, Alderman Stephanie Kreis, Alderman Jan Nelson, Alderman Conrad Philipp, and Mayor Christina Buchek. Also present: Stephanie Karr, City Attorney, and Diana Krosnicki, City Clerk.

**APPROVAL OF MINUTES:**

Following review by the Board, Alderman Nelson made the motion to approve the Minutes for October 17, 2016 and the budget work session minutes for November 3 and 10, 2016 and Alderman Hook seconded. Upon unanimous voice vote the Minutes for October 17, November 3, 10, 2016 were approved.

**TREASURER'S REPORT:**

Rachel Burse, Accountant reviewed the Treasurer's Report for the month of October 2016. Following discussion and answering questions from the public Alderman Hook made the motion to approve the Treasurer's Report for the month of October 2016 and Alderman Kreis seconded. Upon unanimous voice vote the Treasurer's Report for October 2016 was approved as submitted.

**PRESENTATION:**

**REPORT OF THE SAFETY COMMITTEE:**

Sgt. Cassaday read the monthly statistics report and answered questions from the public and the Board. Sgt. Cassaday reminded the public to close windows and blinds and lock vehicles.

Following discussion Mayor Buchek explained there are many items on the agenda and some would be first readings and that they would go through the items quickly.

**OLD BUSINESS:**

Mayor Buchek said the chicken ordinance is up for discussion.

Charlise McBride explained that for this year chickens wouldn't be lost and there would be no rate or time period that would happen.

Mayor Buchek answered Charlise McBride that she and the Aldermen read website emails and respond to them.

Alderman Nelson said that she had several phone calls and letters and they were not in favor of more than four or wanted none at all.

Alderman Kreis said that she had eight comments and two were in favor of chickens with no conditions and other concerns were the number and the roaming of chickens.

Mayor Buchek mentioned Draft 2 add provision where those chickens already kept until their natural life is over and Alderman Hook asked if it could be part of the permit wording. Stephanie Karr, City Attorney said that it is an exception so it should be in the ordinance.

Alderman Nelson moved to amend the number of allowed chickens from the proposed 7 to 4. A roll call vote was taken and the results were 3 “aye” Alderman Kreis, Philipp and Nelson and 1 “nay” Alderman Hook. The amendment was approved 3 to 1.

Following discussion Alderman Philipp made the motion to add language that will allow those who currently keep more than the allowable number of chickens stated in this ordinance to keep their chickens until their flock is reduced in size due to natural causes and Alderman Nelson seconded. Upon unanimous voice vote the motion was approved.

Alderman Hook was answered by Rochelle Skolnick that the consensus of the committee was to allow no more than seven chickens.

Charlie McBride voiced that the group did reach consensus with seven chickens however, only part of the committee was there. At the first meeting where many more people were present from the committee, the number of chickens kept was put off of the discussion that night.

More discussion was had.

Following discussion Alderman Hook made a motion to move the chicken ordinance to a later date and Alderman Philipp seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Nay;  
Alderman Philipp, Aye;  
Alderman Nelson Nay.

Mayor Buchek gave her vote of “Aye” to break a tie and the ordinance was tabled to another meeting.

Mayor Buchek said that some changes may take place and that Draft 3 of the chicken ordinance will be on website and notify when there is another meeting.

Virginia Nesmith spoke about the special event ordinance and said that it does not work for them. They did not want to separate renters.

Following discussion Mayor Buchek thanked the committee.

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 984 an ordinance amending Section 510.150 of the municipal code relating to the issuance of occupancy permits for residential property. Alderman Nelson made the motion for a 2<sup>nd</sup> reading of Bill No. 984 an ordinance amending Section 510.150 of the municipal code relating to the issuance of occupancy permits for residential property and Alderman Philipp seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 984 an ordinance amending Section 510.150 of the municipal code relating to the issuance of occupancy permits for residential property. Following discussion and answering questions from the public Alderman Hook made the motion to approve Bill No. 984 an ordinance amending Section 510.150 of the municipal code relating to the issuance of occupancy permits for residential property and Alderman Kreis seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Nelson, Aye;  
Alderman Philipp, Aye.

Bill No. 984 becomes Ord. No. 952.

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 985 an ordinance amending Section 515 of the municipal code by the addition of a new section to require registration of person responsible for property maintenance for corporate-owned property. Alderman Hook made the motion for a 2<sup>nd</sup> reading of Bill No. 985 an ordinance amending Section 515 of the municipal code by the addition of a new section to require registration of person responsible for property maintenance for corporate-owned property and Alderman Philipp seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 985 an ordinance amending Section 515 of the municipal code by the addition of a new section to require registration of person responsible for property maintenance for corporate-owned property. Following discussion Alderman Nelson made the motion to approve Bill No. 985 an ordinance amending Section 515 of the municipal code by the addition of a new section to require registration of person responsible for property maintenance for corporate-owned property and Alderman Hook seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Nelson, Aye;  
Alderman Philipp, Aye.

Bill No. 985 becomes Ord. No. 953.

Mayor Buchek gave the first reading of an ordinance amending Schedule II of Title III of the Municipal Code relating to parking restrictions.

Following discussion Aldermen Philipp and Hook and resident Larry Brown agreed to be on a committee to review streets for the parking ordinance.

#### **NEW BUSINESS:**

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 986 an ordinance amending Section 100.080 of Chapter 100 of Title I relating to penalties for violations of the code assessed in the City's Municipal Court. Alderman Nelson made the motion for a 2<sup>nd</sup> reading of Bill No. 986 an ordinance amending Section 100.080 of Chapter 100 of Title I relating to penalties for violations of the code assessed in the City's Municipal Court and Alderman Hook seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 986 an ordinance amending Section 100.080 of Chapter 100 of Title I relating to penalties for violations of the code assessed in the City's Municipal Court. Following discussion Alderman Nelson made the motion to approve Bill No. 986 an ordinance amending Section 100.080 of Chapter 100 of Title I relating to penalties for violations of the code assessed in the City's Municipal Court and Alderman Philipp seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Nelson, Aye;  
Alderman Philipp, Aye.

Bill No. 986 becomes Ord. No. 954.

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 987 an ordinance authorizing the City of Bel-Nor, Missouri to enter into a master services agreement with Amec Foster Wheeler for engineering services. Alderman Hook made the motion for a 2<sup>nd</sup> reading of Bill No. 987 an ordinance authorizing the City of Bel-Nor, Missouri to enter into a master services agreement with Amec Foster Wheeler for engineering services and Alderman Nelson seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 987 an ordinance authorizing the City of Bel-Nor, Missouri to enter into a master services agreement with Amec Foster Wheeler for engineering services. Following discussion Alderman Philipp made the motion to approve Bill No. 987 an ordinance authorizing the City of Bel-Nor, Missouri to enter

into a master services agreement with Amec Foster Wheeler for engineering services and Alderman Nelson seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Philipp, Aye;  
Alderman Nelson, Aye.

Bill No. 987 becomes Ord. No. 955.

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 988 an ordinance authorizing the Mayor to establish two new bank accounts for purposes of keeping funds designated to make bond payments and of maintaining a reserve fund. Alderman Philipp made the motion for a 2<sup>nd</sup> reading of Bill No. 988 an ordinance authorizing the Mayor to establish two new bank accounts for purposes of keeping funds designated to make bond payments and of maintaining a reserve fund and Alderman Nelson seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 988 an ordinance authorizing the Mayor to establish two new bank accounts for purposes of keeping funds designated to make bond payments and of maintaining a reserve fund. Following discussion Alderman Hook made the motion to approve Bill No. 988 an ordinance authorizing the Mayor to establish two new bank accounts for purposes of keeping funds designated to make bond payments and of maintaining a reserve fund and Alderman Philipp seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Philipp, Aye;  
Alderman Nelson, Aye.

Bill No. 988 becomes Ord. No. 956.

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 989 an ordinance authorizing the Mayor of the City of Bel-Nor, Missouri to enter into a contract with MIRMA to update the contract since becoming a 4<sup>th</sup> Class City. Alderman Nelson made the motion for a 2<sup>nd</sup> reading of Bill No. 989 an ordinance authorizing the Mayor of the City of Bel-Nor, Missouri to enter into a contract with MIRMA to update the contract since becoming a 4<sup>th</sup> Class City and Alderman Philipp seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 989 an ordinance authorizing the Mayor of the City of Bel-Nor, Missouri to enter into a contract with MIRMA to update the contract since becoming a 4<sup>th</sup> Class City. Following discussion Alderman Nelson made the motion to approve Bill No. 989 an ordinance authorizing the Mayor of the City of Bel-Nor, Missouri to enter into a contract with MIRMA to update the contract since becoming a 4<sup>th</sup> Class City and Alderman Hook seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Philipp, Aye;  
Alderman Nelson, Aye.

Bill No. 989 becomes Ord. No. 957.

Mayor Buchek gave the 1<sup>st</sup> reading of an ordinance adopting and enacting a new Chapter 210, Offenses, of the City of Bel-Nor, County of St. Louis, State of Missouri and providing for the repeal of inconsistent provisions; and providing when this ordinance shall become effective. Stephanie Karr, City Attorney explained there were several changes by law and asked if it has items geared toward a 4<sup>th</sup> Class City and said that some items may apply and some may not. Following discussion Alderman Hook made a motion to table the ordinance an ordinance adopting and enacting a new Chapter 210, Offenses, of the City of Bel-Nor, County of St. Louis, State of Missouri and providing for the repeal of inconsistent provisions; and

providing when this ordinance shall become effective and Alderman Philipp seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows: Alderman Hook, Aye; Alderman Kreis, Aye; Alderman Philipp, Aye; Alderman Nelson, Aye. The motion was approved.

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 990 an ordinance authorizing a lease with the operators of BKRK, LLC d/b/a Breakaway Café. Alderman Nelson made the motion for a 2<sup>nd</sup> reading of Bill No. 990 an ordinance authorizing a lease with the operators of BKRK, LLC d/b/a Breakaway Café and Alderman Philipp seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 990 an ordinance authorizing a lease with the operators of BKRK, LLC d/b/a Breakaway Café. Following discussion Alderman Nelson made the motion to approve Bill No. 990 an ordinance authorizing a lease with the operators of BKRK, LLC d/b/a Breakaway Café and Alderman Kreis seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Philipp, Aye;  
Alderman Nelson, Aye.

Bill No. 990 becomes Ord. No. 958.

Mayor Buchek gave the 1<sup>st</sup> reading of Bill No. 991 an ordinance authorizing a lease with Richard B. Asadorian Realty & Investment Company for the purpose of the City's use of the additional parking spaces adjacent to the City's parking lot. Alderman Nelson made the motion for a 2<sup>nd</sup> reading of Bill No. 991 an ordinance authorizing a lease with Richard B. Asadorian Realty & Investment Company for the purpose of the City's use of the additional parking spaces adjacent to the City's parking lot and Alderman Philipp seconded. Following unanimous voice vote Mayor Buchek gave the 2<sup>nd</sup> reading of Bill No. 991 an ordinance authorizing a lease with Richard B. Asadorian Realty & Investment Company for the purpose of the City's use of the additional parking spaces adjacent to the City's parking lot. Following discussion Alderman Hook made the motion to approve Bill No. 991 an ordinance authorizing a lease with Richard B. Asadorian Realty & Investment Company for the purpose of the City's use of the additional parking spaces adjacent to the City's parking lot and Alderman Philipp seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Philipp, Aye;  
Alderman Nelson, Aye.

Bill No. 991 becomes Ord. No. 959.

Alderman Philipp gave the board information on the cost to repair the stone Horatio at Hanley. Following discussion Alderman Nelson made the motion to approve the repair at cost of \$450.00 and Alderman Philipp seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;  
Alderman Kreis, Aye;  
Alderman Philipp, Aye;  
Alderman Nelson, Aye.

#### **OPEN TO THE PUBLIC:**

Alderman Hook made a motion to move to closed session and Alderman Kreis seconded. All Board members voted "Aye" and the motion was approved.

The Board convened in closed session at 9:34 p.m. pursuant to Section 610.021(13) for the reason that individually identifiable personnel information would be discussed and pursuant to "Section 610.021(1) for confidential communications between the Board members and the City Attorney.

The Board reconvened in open session at 9:36 p.m.

The current Personnel Policies pertaining to compensatory time and paid leave and similar benefits were discussed. It was decided that certain amendments were needed.

Alderman Nelson moved to adopt an amended Wage and Compensation Policy. Alderman Hook Seconded the motion. All board members voted "Aye" and the motion passed.

Alderman Nelson moved to adopt an amended Paid Time off Policy. Alderman Hook seconded the motion. All board members voted, "aye" and the motion passed.

Alderman Philipp moved to adjourn the meeting. Alderman Nelson seconded the motion. All board members voted "Aye" and the motion passed.

The meeting adjourned at 10:29 p.m.

**Minutes prepared by Diana Krosnicki, City Clerk.**