

**MINUTES OF THE BOARD OF ALDERMEN
CITY OF BEL-NOR
December 19, 2016**

The Board of Aldermen of the City of Bel-Nor met in public session pursuant to law at the City Hall, 8416 Natural Bridge Road, Bel-Nor, MO 63121 at 7:30 p.m. December 19, 2016. Following the Pledge of Allegiance, the roll was called and the following members were present: Alderman Hook, Alderman Stephanie Kreis, Alderman Conrad Philipp, Alderman Jan Nelson, and Mayor Christina Buchek. Also present: Stephanie Karr, City Attorney, and Diana Krosnicki, City Clerk.

APPROVAL OF MINUTES:

Following review by the Board, Alderman Hook made the motion to approve the Minutes for November 21, 2016 and Alderman Nelson seconded. Upon unanimous voice vote the Minutes for November 21, 2016 were approved as submitted.

The work session minutes for December 1, 2016 was tabled until the January meeting since they weren't available for board to review.

TREASURER'S REPORT:

Rachel Burse, Accountant, reviewed the Treasurer's Report for the month of November 2016.

Following discussion Mayor Buchek said the last agenda item was the 2017 budget and some financial items will be talked about then. Mayor Buchek mentioned the three budget work sessions that were held to create a more realistic budget.

PRESENTATION:

REPORT OF THE SAFETY COMMITTEE:

Chief Ford gave the statistics report for the month of November, 2016. Chief Ford reminded the public to report any and all suspicious activity to the police and that streets are snow routes and vehicles should be off the streets during inclement weather.

OLD BUSINESS:

Alderman Hook, representative from the parking committee, said Capt. Clyne met with him regarding Moniteau Drive parking.

Alderman Hook said that Capt. Clyne and a firefighter toured the city and found only one spot, Brocton Court in little Bel-Nor that should be a one way street.

Charlise McBride, 8030 Audrain asked how crowded the streets were with cars parked on both sides of the street.

Alderman Hook gave an example where Captain Clyne was parked on one side of the street and there was a car on the other and the UPS truck was able to get through with enough clearance.

Following discussion it was decided there would be a parking meeting with the board for further discussion of no parking signs.

Hal Procter, 8430 Glen Echo said there is a problem with parking on Moniteau at night and it is very dark.

Alderman Hook answered Charlie McBride that he would take another look.

Mayor Buchek explained the Human Rights Commission to revive and three members were needed.

Mayor Buchek mentioned candidates for the commission.

Following discussion Alderman Hook made a motion to nominate Douglas Anders to the Human Rights Commission and Alderman Nelson seconded. The motion passed upon unanimous voice votes.

Following discussion Alderman Nelson made a motion to nominate Ronnie Notch to the Human Rights Commission and Alderman Philipp seconded. The motion passed upon unanimous voice vote.

Following discussion Alderman Hook made a motion to nominate Ricardo Spence to the Human Rights Commission and Alderman Philipp seconded. The motion passed upon unanimous voice vote.

Mayor Buchek asked the Board for a public meeting date only for discussion and to pass ordinance for chickens.

The Board agreed on the meeting date of Tuesday, January 17, 2017 at 6:30 p.m.

NEW BUSINESS:

Mayor Buchek said the Board meeting in January is on Martin Luther King, Jr. holiday and said she would like not to meet on that day and gave the board date options for the next meeting date.

Following discussion the Board agreed to meet on January 30, 2017 at 7:30 p.m.

Stephanie Karr, City Attorney said the MOAW (Missouri American Water permit for a data unit) would need an excavation permit if digging to put in wires and would need a building permit.

Mayor Buchek asked Dave Julier to speak in regard to the application for merchant and liquor licenses for Breakaway Café.

Dave Julier said that he is now the manager and sole proprietor for Breakaway Café. Dave Julier answered questions from the Board and said that he would get a state liquor license once has Bel-Nor's.

Alderman Nelson made the motion to approve the business license and Alderman Philipp seconded. The business license was approved by unanimous voice vote.

Alderman Hook made the motion to approve the liquor license and Alderman Kreis seconded. The liquor license was approved by unanimous voice vote.

Mayor Buchek gave the proposal from Hochschild Bloom for audits for the years, 2016, 2017 and 2018. The proposed amounts for the audits are \$6200.00 for 2016 \$6400.00 for 2017 \$6600.00.

Mayor Buchek said there was a good working relationship with these auditors.

Mayor Buchek explained the additional fees for tax prep and MIRMA audit additional fee.

The Mayor asked Stephaine Karr, City Attorney, if she could modify the contract dollar amount related to the expenses for the required MIRMA audit after the Board approved the contract with Hochschild Bloom.

Stephanie Karr, City Attorney, answered that yes.

Mayor Buchek gave the 1st reading of Bill No. 992 an ordinance authorizing and directing the Mayor of Board of Alderman of the City of Bel-Nor, Missouri, to enter into an agreement with Hochschild, Bloom & Company, LLP for Auditing services for the year ending December 31, 2016, 2017, 2018. Alderman Nelson made the motion for a 2nd reading of Bill No. 992 an ordinance authorizing and directing the Mayor of Board of Alderman of the City of Bel-Nor, Missouri, to enter into an agreement with Hochschild, Bloom & Company, LLP for Auditing services for the year ending December 31, 2016, 2017, 2018 and Alderman Philipp seconded. Following unanimous voice vote Mayor Buchek gave the 2nd reading of Bill No. 992 an ordinance authorizing and directing the Mayor of Board of Alderman of the City of Bel-Nor, Missouri, to enter into an agreement with Hochschild, Bloom & Company, LLP for Auditing services for the year ending December 31, 2016, 2017, 2018. Following discussion and answering questions from the public Alderman Hook made the motion to approve Bill No. 992 an ordinance authorizing and directing the Mayor of Board of Alderman of the City of Bel-Nor, Missouri, to enter into an agreement with Hochschild, Bloom & Company, LLP for Auditing services for the year ending December 31, 2016, 2017, 2018 and Alderman Kreis seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;
Alderman Kreis, Aye;
Alderman Nelson, Aye;
Alderman Philipp, Aye.

Bill No. 992 becomes Ord. No. 960.

Mayor Buchek gave the 1st reading of Bill No. 993 an ordinance appropriating certain monies to various departments of the City of Bel-Nor, Missouri for the period beginning January 1 2017 and ending December 31, 2017. Rachel Burse, Accountant explained the budget showed 2016 budget for comparison with 2017 budget. Rachel Burse reviewed further the revenues, expenses, utility tax, debt

service, salaries and wages. Rachel Burse, Accountant explained the significant changes debt service revenue of \$101,000.00 will be paid back out and salaries will be increased at the beginning of the year and in the second half of the year. Another change was a reclassification of operating expenses, street departments, court receipts and expenses and to combine office supplies. Mayor Buchek answered Douglas Anders question regarding the utility tax to be set aside as a reserve fund and further explained the bond process for the streets. Rachel Burse, Accountant mentioned that when actual utility tax revenue is obtained, we can get better idea where to put funds. Stephanie Karr, City Attorney mentioned that investment options of funds are limited. Alderman Nelson made the motion for a 2nd reading of Bill No. 993 an ordinance appropriating certain monies to various departments of the City of Bel-Nor, Missouri for the period beginning January 1, 2017 and ending December 31, 2017 and Alderman Kreis seconded. Following unanimous voice vote Mayor Buchek gave the 2nd reading of Bill No. 993 an ordinance appropriating certain monies to various departments of the City of Bel-Nor, Missouri for the period beginning January 1 2017 and ending December 31, 2017. Following discussion Alderman Kreis made the motion to approve Bill No. 993 an ordinance appropriating certain monies to various departments of the City of Bel-Nor, Missouri for the period beginning January 1, 2017 and ending December 31, 2017 and Alderman Hook seconded. Diana Krosnicki, City Clerk gave a roll call vote. The roll call votes are as follows:

Alderman Hook, Aye;
Alderman Kreis, Aye;
Alderman Philipp, Aye;
Alderman Nelson, Aye.

Bill No. 993 becomes Ord. No. 961.

OPEN TO THE PUBLIC:

Ricardo Spence made announcement from a Fraternity to invite community and Board to a meal for and to salute Veterans on January 15, 2017.

Hal Procter asked what is considered vacant or what occupied? Hal Procter said he owns two pieces of property and one was occupied 167 days this year.

Following discussion Mayor Buchek told Hal Procter she was sure we can get a conclusion and she would call him.

Alderman Hook made a motion to adjourn the meeting. Alderman Nelson seconded the motion and the motion was approved by voice vote. The meeting adjourned.

Minutes prepared by Diana Krosnicki, City Clerk.